

**DEPARTMENT OF COMPUTER SCIENCE**

University of Engineering & Technology, Lahore.

(Tel. +92 (42) 99029260)

**Subject:**  Request for Venue for "Cipher Craft" Hackathon

Sir,

I hope you are in good health. I am writing to formally request the allocation of a venue within the Computer Science Department for an upcoming event titled "Cipher Craft".  
The primary objective of "Cipher Craft" is to create a platform where underrepresented individuals in the field of technology can feel empowered to contribute, collaborate, and excel. It will be a three-day event, tentatively starting from 7 to 9 June 2024. The expected number of participants is 500.

We kindly request the allocation of a Labs of the Computer Science Department for the duration of the event.

I believe that hosting "Cipher Craft" within the Computer Science Department aligns with our shared values of promoting diversity, inclusivity, and innovation in the field of technology. Your support in providing a venue for this event will be instrumental in its success.  
Thank you for considering our request. I am available to discuss any further details or address any concerns you may have regarding the event. I look forward to your positive response.

**Yours Obediently,**

**Date:** 21 Feb 2024

**Signature:**

**Name:** M. Nouman

**Reg.#:** 2022-CS-49

**Contact:** +92 322 8429291

**Chairperson**